AN EXAMPLE OF SEASONAL HVAC GUIDANCE

ANN ARBOR/WASHTENAW 2030 DISTRICT®

Print this, cut along the dotted lines, and display the correct season's guidance next to the HVAC controls.

WINTER

COOL OR DRY MODE?	HIGH HUMIDITY?	RADIATORS AND HEAT
Shop below 70º? Dry Mode	**Windows fogging up? Humidity above 40%?**	**Shop below 65º?** Radiator or heat on
Shop above 70º? Cool Mode	Put the AC on temporary hold at 69º on dry mode.	**Shop above 65º?** Radiator or heat off

SPRING

WHEN TO OPEN DOOR	AC BOOST	DRY MODE?
Outside temperature between 50-71º? Open the door	If the AC is struggling to hold a constant temperature set a temporary hold of 69º.	Generally in warmer weather cooling and dehumidifying is necessary.
Outside temperature above 71º? Close the door	Do not let internal temperatures reach 74º.	Do not leave the thermostat in dry mode over night!

SUMMER

WHEN TO OPEN DOOR	TOO HOT OR COLD?	COOLING SCHEDULE
Outside temperature between 50-71º? Open the door	Change the thermostat's setting using the + and - buttons.	Turn on the AC two hours before opening and cool the shop to 67º.
Outside temperature above 71º? Close the door	Click the "hold until" button to not disrupt the programed schedule.	Turn off the AC when completing all closing duties.

FALL

WHEN TO OPEN DOOR	TOO HOT OR COLD?	DRY MODE?
Outside temperature between 50-71º? Open the door	Change the thermostat's setting using the + and - buttons.	Generally in warmer weather cooling and dehumidifying is necessary.
Outside temperature above 71º? Close the door	Click the "hold until" button to not disrupt the programed schedule.	Switch back to cool mode during closing duties and leave on overnight.

Credit: Jim Saboria, Owner of Comet Coffee, Ann Arbor